

Name of the researcher: Thabile Chonco.....
Name of the municipality: Mopani District Municipality.....
Province: Limpopo.....
National Treasury classification: C2.....
Population size: 1 092 507.....
Budget: R1,8 billion/R1 847 758 889.....

1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?

- a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
- b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
- c. No, the municipality does not have a functional website.

Answer: a

Source: http://www.mopani.gov.za/tenders/adver_tenders.php (accessed 28 October 2020).

Comments: The municipality has a functional website, as well as a dedicated page for procurement that is accessible without registration. On the home page, there is a tab labelled “tenders” with a drop down function that shows other sub-tabs with procurement information.

2. Does the municipality publish tender notices?

- a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
- b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- c. No, there are no tender notices on the municipality’s website.

Answer: a

Source: http://www.mopani.gov.za/tenders/adver_tenders.php and <http://www.mopani.gov.za/docs/tenders/Advert%20for%20Grade%204-6%20Infrastructure%20Projects%20.pdf> (accessed 27 October 2020).

Comments: The municipality publishes tender notices and the list of tender notices seems complete because the municipality went out on tender about seven times during the period of 1 September 2019 to 31 August 2020. The tender notices have multiple tenders listed though, for example the tender notice for the water scheme project (see hyperlink above under “source”) lists nine tenders in one notice.

3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?

- a. Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- b. Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.

- c. No, the municipality does not publish tender specifications.

Answer: b

Source: http://www.mopani.gov.za/tenders/tender_documents.php ;<http://www.mopani.gov.za/docs/tenders/Advert%20for%20Grade%204-6%20Infrastructure%20Projects%20.pdf>; and

<http://www.mopani.gov.za/docs/tenders/Advert.doc.pdf> (accessed 28 October 2020).

Comments: None of the tender notices published in 2020 (within the assessment period of January to August 2020) have tender specifications. The tender notices published in the later part of 2019, however, do have specifications, although the specifications are not detailed.

Some tender notices state that further conditions of the advertised tenders are detailed in the bid document obtainable at the municipal offices, at a non-refundable fee or may be downloaded on the eTender portal. Whilst some tender notices state that the specifications and other conditions are detailed in the bid documents obtainable at the municipal offices only, at a non-refundable fee of R350.

4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?

- a. Yes, the municipality publishes information about who wins tenders within five working days.
- b. Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
- c. No, the municipality does not publish information about who wins tenders.

Answer: c

Source: http://www.mopani.gov.za/tenders/awarded_tenders.php (accessed 28 October 2020).

Comments: The municipality has not published the names of individuals or companies who were awarded tenders for the 2019/20 financial year. The municipality has, however, published lists of tender awards for other financial years which shows that there is generally a culture of transparency. The municipality just fell off for the 2019/20 financial year. It would be interesting to find out whether this stems from capacity constraints experienced by the municipality or perhaps an oversight on the part of the municipality.

5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?

- a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
- b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
- c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

Answer: b

Source: http://www.mopani.gov.za/tenders/tender_documents.php (accessed 28 October 2020).

Comments: The specifications for the tender notices published in the later part of 2019 remain accessible on the website. There is no information on the contracts that were awarded in the 2019/20 financial year though. It is also not clear whether the tenders advertised during the assessment period were cancelled or not but some tender specifications are still on the website. It is, therefore, difficult to tell whether tender specifications remain accessible after the contract has been awarded but not for the entire duration of the contract or not all tender specifications remain accessible for the entire duration of the relevant contracts.

6. Does the municipality publish the price of the contract?

- a. Yes, the municipality publishes the price of the contract.
- b. Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- c. No, the municipality does not publish the price of the contract.

Answer: c

Source: http://www.mopani.gov.za/tenders/awarded_tenders.php and <http://www.mopani.gov.za/docs/tenders/awarded/Awarded%20bids.pdf> (accessed 28 October 2020).

Comments: There is no information on the contracts that were awarded in the 2019/20 financial year. The municipality also has not published the prices of contracts awarded during the assessment period.

The municipality has, however, published the prices of contracts for other financial years which shows that there is generally a culture of transparency. Again, the municipality just fell off for the 2019/20 financial year. It would be interesting to find out whether this stems from capacity constraints experienced by the municipality or perhaps an oversight on the part of the municipality.

7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?

- a. Yes, the municipality publishes information on how the project will be implemented.
- b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
- c. No, the municipality does not publish information on how the project will be implemented.

Answer: c

Source: http://www.mopani.gov.za/tenders/awarded_tenders.php (accessed 9 October 2020).

Comments: There is no information on the contracts that were awarded in the 2019/20 financial year or the assessment period. Nor are there contracts for the tenders that were awarded in the previous financial years.

8. Does the municipality publish procurement information on both its website and the eTender portal?

- a. Yes, the municipality publishes procurement information on both its website and the eTender portal.
- b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- c. No, the municipality only publishes procurement information on either its website or the eTender portal.

- d. No, the municipality does not publish procurement information on either its website or the eTender portal.

Answer: b

Source: http://www.mopani.gov.za/tenders/adver_tenders.php; <https://etenders.treasury.gov.za/content/advertised-tenders> and <https://etenders.treasury.gov.za/content/awarded-tenders> (accessed 28 October 2020).

Comments: At the time of completing this survey, the municipality had published procurement information on its website and on the eTender portal as well but the information on the eTender portal was not applicable to the assessment period. The information on the eTender portal is on current bids published from 12 October 2020 until 27 October 2020.

Maybe the information was uploaded and then removed from the eTender portal because the municipality's tender notices mention that further information, as well as the conditions of bids would be available for download from the e-tender publication portal at no fee.

etenders.treasury.gov.za/content/advertised-tenders

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Advertised Tenders

Category: - Any -

Province: Limpopo Cluster: - Any -

Department: Mopani District Municipality Tender Type: - Any -

Search Reset

| Category | Tender Description | Tender No. | Date published | Closing date & time | Compulsory briefing session |
|---------------------------|--|-----------------|----------------|----------------------|-----------------------------|
| Construction of buildings | Request for proposal for the Township Establishment for five sites within Mopani District Municipality | MDM 2020/21-022 | 27/10/2020 | 13/11/2020 - 12:00pm | 06/11/2020 - 11:00am |
| Civil engineering | Panel of Contractors for the Civil, Mechanical, Electrical Works/ Services in Mopani District Municipality for 36 Months Framework Contract CIDB Grading 1-3 | MDM 2020/21-023 | 27/10/2020 | 26/11/2020 - 12:00pm | |

etenders.treasury.gov.za/content/awarded-tenders

national treasury
Department: National Treasury
REPUBLIC OF SOUTH AFRICA

eTenderPublication
managing South Africa's national government finances

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Awarded Tenders

Category: - Any -

Cluster: - Any - Province: Limpopo

Department: Mopani District Municipality Tender Type: - Any -

Search Reset

| Category | Tender Description | Tender No. |
|-------------------------------|--|--------------|
| Rental and leasing activities | PROVISION OF A FLEET FINANCING SOLUTION ON AN INSTALMENT SALE MULTI-FRAME WORK AGREEMENT OF THE MOPANI DISTRICT MUNICIPALITY FOR 36 MONTHS | MDM 2017-057 |

General assessment:

- a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?

It was easy to navigate the website. The “tenders” tab is clearly titled on the home page and when you hover over it a drop down list shows, giving you the option to either click on the “tenders” tab or to go directly to the sub-tab(s) that you need information from under “tenders”.

Out of 10 I would rate it 10.

b) Any tips on how the municipality could improve citizens’ access to procurement information on its website?

The information on the website does not cover the 2019/20 financial year. So they should publish complete information and keep their information up to date. They should also publish all the tender specifications, publish a current list of awarded tenders and the amounts of each tender. In addition to the aforementioned, they should upload the contracts concluded between the municipality and service providers after tenders are awarded. And keep all of the aforementioned updated.

c) Are there any best practices in the municipality which can be shared with other municipalities?

No.

d) Are there any other issues that caught your attention when undertaking the assessment?

The municipality’s failure to keep its information up to date. Especially considering that the municipality has information published for past financial years (except for contracts entered into with service providers, as well as tender documentation).